



TALANOA -Champion Team 1st meeting

monday, June 20th - 9:30 – 10:30 AM

Informazioni per partecipare di Google Meet

Link to the call : <https://meet.google.com/wqy-afdm-yki>

Phone: <https://tel.meet/wqy-afdm-yki?pin=3301423827802>

Minutes of the Meeting

Organized by Paolo Mazzoli, Francesca Renzi & Stefano Bagli

Writing: Francesca Renzi

Meeting Agenda

Discussion among all articpanats on

1. Role of the Champion team (brief intro by Paolo Mazzoli)
2. Defining Impact Champion indicators (including gender-sensitive indicators).
3. How to assess performance in terms of performance indicators (and prepare to track these indicators).
4. Report to WP1 leader, and include report in D1.2 (and annually in D1.3, D1.4 and D1.5)
5. AOB- next steps

Meeting Attendants (19)

Name	Organization	Attending
<i>Paolo Mazzoli</i>	<i>GECOsistema</i>	<i>Yes</i>
<i>Francesca Renzi</i>	<i>GECOsistema</i>	<i>Yes</i>
<i>Stefano Bagli</i>	<i>GECOsistema</i>	<i>No</i>
<i>Nina Graveline</i>	<i>INRAE</i>	<i>Yes</i>
Carlos Dionisio Pérez Blanco	USAL	Yes
<i>Issam Nouri</i>	<i>INAT</i>	<i>No</i>
<i>Abdrabbo Shehata</i>	<i>GPAI</i>	<i>Yes</i>

Minutes of the meeting

Before starting Paolo Mazzoli that for WP 1 he will replace Stefano Baghli as member of the Champion team, no objections arise on this change.

1 - Role of the Champion team

Paolo Mazzoli provides an overview on the role of the champion team, according to TASK 1.3 INTEGRATE: Knowledge sharing and incorporation (months 7-48).

Each WP designated stakeholders engagement and impact champions (DONE):

- A **key** mechanism within TALANOA-WATER for the partners to prepare for and follow-up from the Talanoa Dialogue,
- Encouraging **knowledge sharing, peer-learning and the incorporation** of relevant innovations and developments,
- The impact champion team will meet **3 months before and 1 month after** each science-policy workshop using web meeting/conferencing tools

(Dioniso clarified that this contribution is intended for National Annual Workshops).

The role of the champion team from the beginning:

- **Contribution to laboratories/workshops**, to ensure that the project Consortium takes into account and responds adequately to the recommendations and suggestions from the Stakeholder Platform and Talanoa Dialogue in the pilot water laboratories.
- **Avoidance of weak /inconsistent or unbalanced engagement of stakeholders** in co-generation.
- **Dissemination and exploitation:** constantly monitor realization and propose ways of improving exploitation (TASK 5.2 to maximize the impacts of the dissemination).

The role of the champion team closer to the end of the project:

- **Ability of the project research and applications to be sustainable beyond its lifetime** measured through an ad-hoc Impact Champion (see task T1.3) that captures the resources secured to keep the service functional, including direct financial contributions and monetized in-kind contributions (e.g. a worker/group of workers dedicated to the update of the ecosystem of innovation by a stakeholder in a water laboratory).

- **Performance of the fundraising activities** measured by the Impact Champion will be instrumental to update and fine-tune the fundraising plan in the fourth and final exploitation, dissemination and communication report (D5.5), so as to maximize its impact also after the project ends.
- **Task 5.3 project legacy:** the success of legacy strategies will be measured through a dedicated impact champion (see WP1).

The meeting proceeds with the definition/discussion on appropriate impact and performance champions' indicators to measure work and goals' achievement.

2 - Defining Impact Champion indicators (including gender-sensitive indicators).

Paolo Mazzoli presents a first draft of suggested **gender-sensitive indicators ()** to monitor access to and use of water in pilot water laboratories. He invites participants to add suggestions/notes directly on the [MIRO board](#) (virtual coworking environment shared with the participants): .

Nina Graveline suggests that when facilitating a WS, an effort should be made to give voice equally to everyone and that the share of women attending/speaking/participating should be tracked.

Dionisio Perez suggests converting all the indicators into numerical metrics to make the assessment easier.

The discussion led to the identification of the following set of numerical indicators with focus on balanced and inclusive involvement :

1. **% of women that are part of the water laboratories (attending, reporting, contributing) and WS;**
2. **Number of gender dis-aggregated feedback (particularly on adaptation strategies) collected during WS;**
3. **Number of publications with socially differentiated research(1);**
4. **Number of different types of organization involved in the Laboratories.**

Paolo Mazzoli illustrates the draft **stakeholders' involvement indicators** (aiming at collecting constructive feedback from stakeholders) and invites participants to add suggestions/notes directly on the MIRO board.

Nina Graveline suggests other types of interaction between WS (through Facebook groups, mailing list), facilitation "tips", taking into account number and duration of events.

The discussion led to the identification of the following indicators:

5. **Numbers of cards/ideas/tools used to collect feedback in the workshops (e.g. questionnaires, boards, games) listed in the minutes;**
6. **Number of specific feedback collected towards WPS in the workshops;**
7. **Overall duration (number of days) of stakeholders' meetings carried out in the laboratory between each workshop;**
8. **Number and type of other channels for interaction with stakeholders (besides meetings/workshops such as mail, social media groups) + number of interactions per year.**

Paolo Mazzoli shows the draft indicators on **WP response to Stakeholders**, proving the implementation of their feedback, and invites participants to add suggestions/notes directly on the MIRO board.

The discussion led to the identification of the following indicators:

9. Number of specific feedbacks addressed in WPs before next workshop;
10. Number of feedback surveys' collected from stakeholders on their involvement (e.g. WP1 post-workshop feedback and WP1 mid-term feedback from the stakeholders on the level of engagement, could be anonymous);
11. Number of stakeholder models incorporated into the modeling framework in WP3 (e.g., AQUATOOL);
12. Number of scenarios co-designed by Stakeholders modeled in WP3 (and % over total scenarios simulated - ideally it should be 100%);
13. Number of TAP co-designed by stakeholders modeled in WP3 (and % over total TAPs simulated - ideally it should be 100%);
14. Number of external meetings/events that the PI/partners attended in the water laboratory;(for WP5)
15. Number of meetings (WS +) shared minutes validated with stakeholders (for WP4)
16. Number of participation of TALANOA representatives to co-hosted events from Stakeholders;(for WP5)
17. Number of communication outcomes (press releases, twits, posts, articles...) directly from Stakeholder, *including the number of commination outcomes directly from water labs* (for WP5) (*)
18. *Number of participation of TALANOA water lab PI/partners in WSs of another water lab*

3 - How to assess performance in terms of performance indicators (and prepare to track these indicators).

Paolo Mazzoli introduces the section on how to **track performances' indicators**. He suggests having one main meeting after each WS to summarize the outcomes (which indicators were and were not addressed) and integrate the suggestions together to prepare for the upcoming WS.

The proposed indicators and their application status to the WS should be already considered when collecting WS minutes, for this reason WS organizers and Lab leaders are requested to keep track of the indicators during WS / meetings and in related minutes.

4 - Report to WP1 leader, and include report in D1.2 (and annually in D1.3, D1.4 and D1.5)

For D 1.2:

- Circulate meeting minutes among all WP leaders
- Make a short paragraphs out of minutes with outcomes and recommendations with particular reference to the for the WS
- add retrospective considerations on these topics from already organized WSs

For D 1.3-1.4:

- 4 months before collect feedback from Lab leaders and WP leaders on status of selected indicators in the labs and in the WPs
- 3 months before WS meet for revising previous experiences and formulate recommendations for WS organization-WP activities

- one month after WS meet to resume feedback from Stakeholders towards Labs and Wps

For D 1.5:

- 4 months before collect feedback from Lab leaders and WP leaders on status of selected indicators in the labs and in the WPs
- 3 months before last WS meet for revising previous experiences and formulate recommendations for WS organization-WP activities
- one month after WS meet to resume feedback retrospectively for final reporting

Concerning this topic Paolo Mazzoli highlights that some workshops already happened before the first champion meeting of today and consequent identification of indicators.

General agreement is reached on the lack of time to integrate coherently into D1.2 the information from WS that already took place. Nevertheless, it is suggested to collect the feedback from leaders who already had their WS, and share the outcome of today's meeting with them and with every partner; important that everyone is aligned. , before the next champions team meeting (one month after the last WS).

As a final comment, Abdrabbo Shehata suggests minimizing/regrouping the numbers of indicators to be more applicable.

Dionisio Perez reminds that not all the indicators need to be answered by the stakeholders.

5 - AOB / next steps

AGREED ACTIONS:

- GECO collects and integrates today's minutes to share them with WP and Lab leaders, containing the preliminary list of indicators, by tomorrow.
- GECO provides by next Wednesday a draft chapter to Integrate the outcomes of today's meeting into D1.2, which will be finalized in a few days (Abdrabbo Shehata)
- Collect minutes from all Workshops before next champions team meeting

(*) parts in *italic* integrate comments received on present minutes in the few days after meeting .